

**Town of Thorntown
Parks and Recreation Board
Monday, January 20, 2025**

A meeting of the Parks and Recreation Board of the Town of Thorntown was called to order by Sarabi Wallace, Board President, at 3:30 PM. The meeting was held at the Thorntown Town Hall, 101 W. Main St., Thorntown, IN.

The following were in attendance:

Sarabi Wallace, Parks and Recreation Board President
Haley Husk, Parks and Recreation Board Secretary
Tyler Smith, Board

Community Comments:

A comment was made on the Parks and Recreation Facebook page concerning the tennis court. Sarabi Wallace replied to the community member that the Parks and Recreation Board would fix the broken net in the Spring.

Discussion:

- The security light at the park was fixed by Tyler Smith on January 15, 2025.
- Sarabi met with Sarah Howell, the event coordinator for the Heart of the Lebanon. The following points were discussed during this meeting:
 - The hours for the Thorntown Farmers and Artisans market should be adjusted to Saturday from 5PM - 7PM to allow more time for vendors to travel from the Zionsville Farmers Market.
 - The Heart of Lebanon requires their vendors to obtain a minimum of \$2 million insurance aggregate. It is agreed that the Thorntown Market will encourage, but not require, vendors to have this type of insurance.
 - A clause to the Thorntown Market vendor contract requiring vendors to weigh down their tents with a least a 40 pound weight (no hanging weights) will be added.

- Sarabi met the Boone County Health Department (BCHD) concerning the Thorntown Farmers and Artisans Market. The following points were discussed during this meeting:
 - An Event Permit for all confirmed vendors needs to be submitted to the BCHD two weeks prior to the event date.
 - The BCHD will cross check vendor licenses to ensure they are up to date and contact any vendors to notify them of a lapse in coverage.
 - The BCHD will inform the Thorntown Parks and Recreation Board if any vendors do not submit the necessary documentation.
- Sarabi contacted Principal Rausch from Thorntown Elementary. He informed her that the school does not have a movie license, and that the Farmers Market is free to use the west parking lot for food vendors as long as a building request is submitted to the Western Boone School Corporation.
- Sarabi met with Angie Moody, former Parks and Recreation Board President, about Movie Nights. The following points were discussed:
 - Angie suggested that the Park Board invest in a projector, screen, and sound system. A rough estimate of cost for these items is \$1,200.
 - Angie suggested that Sarabi contact American AV to inquire about affordable sound system options.
 - Previous businesses like Home National Bank, Thorntown Public Library, Fast Lane Foods, Jim Brannon Enterprises, and the Church Association, were previous sponsors of the event. A banner including a sponsor, date, time, and movie title could be hung on the tennis court fence to inform the public of the event and sponsor.
- A vote is called to purchase a document scanner from Amazon in order to digitize Parks and Recreation Board documents. The initiative is passed unanimously.
- A vote is called to reimburse Sarabi Wallace for the amounts of \$84.52 and \$42.79 for the annual subscription costs of digital poster maker apps. The initiative passes unanimously.
- Sarabi suggests that the Boy Scouts could plant flowers in the Lions Park for a Spring activity.

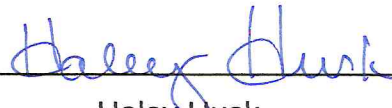
- The Western Boone FFA needs to be contacted to see if they are still interested in running the community garden.
- The Weed Wrangler company needs to be contacted to schedule weeding for the Spring Clean Up.
- The Town Council needs to have the Lions Park assessed for assets. They also need to send out a contract with the Little League, who is technically responsible for winterizing the bathrooms. The lapse in enforcement of this contract has caused the management and cost of the bathroom winterization to fall upon the Parks and Recreation Board.
- A meeting with Amy Nooning to further discuss the details of insurance coverage for town events will occur Wednesday, January 22 at 2 PM.

With no further business to discuss, the meeting was called to adjournment by Sarabi Wallace at 4:34 PM.



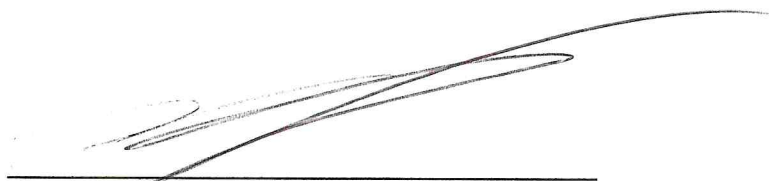
Sarabi Wallace

Parks and Recreation Board President



Haley Husk

Parks and Recreation Board Secretary



Tyler Smith

Parks and Recreation Board Member

