

TOWN OF THORNTOWN  
TOWN COUNCIL MEETING  
August 1, 2022  
7:00 PM

The August 1, 2022, meeting of the Council of the Town of Thorntown was called to order by Council President, Sara Fairfield, at 7:00 pm. The meeting was held at the Thorntown Town Hall, 101 W. Main St., Thorntown, IN. The Council and citizens joined together in reciting the Pledge of Allegiance.

The following were in attendance:

Sara Fairfield – Council	Amy Noonning, absent	1 citizen
Bruce Burtner - Council	Dax Norton – MS Consultants	
Dave Williams - Council	Oksana Polhuy – MS Consultants	
Shawn McClintock – Council	Frank Clark – Marshal	Max Allen – Utility Board
Larry Truitt - Council	Don Gray - APC	
Koren Gray – Clerk/Treasurer	Steve Brock – Therber, Brock & Assoc.	

**Presentations/Guests:**

Steve Brock, rate consultant from Therber, Brock & Associates, discussed a proposed annexation. Mr. Brock explained the annexation process. He and his firm are able to assist us with the physical plan and annexation ordinance that will be necessary. The fee for the process will be approximately \$7,000. Sara made a motion for Steve to prepare a letter of engagement and availability study. Larry made a second. Motion passed 5-0.

**Public Comments/Concerns:**

No public comments

**Department/Board and Commissions Reports:**

NO REPORTS THE FIRST MONDAY OF THE MONTH MEETING

**Utilities:**

**Park Board:**

**Advisory Plan Commission:**

**Storm Water Board:**

**Police:**

**Fire:**

## **Clerk/Treasurer's Report:**

### **Consent Agenda:**

Minutes of the July 18, 2022 meeting, Resolution 2022-4, a Resolution adopting ADA Guidelines, Title VI plan, and adoption of the ADA Transition Plan were listed on the Consent Agenda. Sara made a motion to approve the items listed on the Consent Agenda. Bruce made a second. Motion passed 5-0.

### **Unfinished Business:**

Revised Community Crossings estimates were presented by Bruce Burtner. The streets being suggested for the project are sections of Franklin St., Market Lane, Pearl St. The new total amount is \$553,000.00 with the Town share being 25%, \$138,250.

Facility assessment and maintenance needs were discussed. Dax Norton, consultant, recommended bringing in a contractor to advise what needs attention and ADA compliance items. Contractors' names will be gathered for the next meeting, August, 15.

### **New Business:**

The cyber security insurance proposal was emailed to the Council for review. Bruce made a motion to renew with CFC at a premium of \$3064.75. This is \$1948.00 less than last year. Shawn made a second. Motion passed 5-0.

Max Allen, Utility Board President, requested a salary ordinance amendment. The Utility Board would like to list a range for hourly wages to allow them to offer employee raises as needed rather than amend the salary ordinance each time they want to make a change. The Council will consider the request.

Sara introduced Oksana Polhuy of MS Consulting. Oksana can provide on call planning and engineering. She has already been working on permit applications for the Town. Oksana explained the many areas where she could be of service and assist the Council and the APC. Bruce made a motion to accept the Planning Services Proposal and the Engineering Services Proposal with the minor details the Town Attorney would like to add. Shawn made a second. Motion passed 5-0. Shawn made a motion to allow Sara to sign the documents once they are updated. Larry made a second. Motion passed 5-0.

Sara would like for the entire Council to work on the 2023 budget. There will be a special meeting Monday, August 8, 7:00 pm at the Town Hall.

The AIM Summit conference is coming up November 2, 3, 4. Bruce, Sara, Shawn and Koren have expressed an interest in attending. Many things can be learned about running municipalities at this conference. Registration is \$345.00 per person. Bruce made a motion to allow registration and housing for these participants. Sara made a second. Motion passed 5-0.

**Other Business:**

Koren shared quotes obtained from CINTAS and Royal Cleaners for rug entry service to keep the new carpet in good shape. The quotes were very close in cost. Koren advised Utility Office has been using CINTAS for several years and has already been established as a vendor and requested to use their service. Bruce made a motion to allow CINTAS to service our rugs for the Town Hall and the Clerk/Treasurer entrance. Shawn made a second. Motion passed 5-0.

Sara has been approached about the scouts, girl scout or brownie troops, etc. to attend Council meetings and lead the Pledge of Allegiance. Larry reported that at one time the scouts did come and lead the Pledge. All thought it would be a good idea.

Sara announced that Department Reports would only be discussed the third Monday meeting of the month.

Mashal Frank Clark advised he has issued one abatement. He will also be meeting this week with the school personnel regarding the drop off and pick up of students while the elementary is under construction.

**Adjournment:**

With no other business to be presented, Dave made a motion to adjourn the meeting at 8:42m. Bruce made a second. Motion passed 5-0.

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Sara Fairfield  
Council President

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Koren Gray  
Clerk/Treasurer

Date: \_\_\_\_\_