

TOWN OF THORNTOWN
TOWN COUNCIL MEETING
April 18,, 2022
7:00 PM

The March 28, 2022, meeting of the Council of the Town of Thorntown was called to order by Council President, Sara Fairfield, at 7:00 pm. The meeting was held at the Thorntown Town Hall, 101 W. Main St., Thorntown, IN. The Council and citizens joined together in reciting the Pledge of Allegiance.

The following were in attendance:

Sara Fairfield – Council	Amy Noonung, Attorney	Lisa Vitaniemi – Park Board
Bruce Burtner - Council	Dax Norton – MS Consultants	Mike Martin – Fire Dept.
Dave Williams - Council		George Gideon – Utility Board
Shawn McClintock – Council	Frank Clark – Marshal	1 citizen
Larry Truitt –absent	Derek Babcock - Deputy	
Koren Gray – Clerk/Treasurer	Bill Whalen – NFP Insurance	

Bruce Burtner made a motion to accept the minutes from the March 28, 2022, meeting. Dave made a second. Motion passed 4-0.

Shawn McClintock made a motion to accept the minutes from the April 4,, 2022, meeting. Bruce made a second. Motion passed 4-0.

Presentations/Guests:

Bill Whalen, the Town liability insurance agent from NFP was present to review the details of the upcoming renewal of May 28, 2022. Bill noted that in preliminary preparations some items were increased regarding replacement cost.

Public Comments/Concerns:

There were no public comments.

Department/Board and Commissions Reports:

Utilities:

Gary Moody, Utility Supt, was absent; however, he left information to be reported. The box cabinet for the electric for the wastewater was found for us by IMPA. We are appreciative of this otherwise it would be a year before we could receive one. Seven cases of paint are needed for painting parking lines and the Street Dept. is requesting funds for the purchase. Shawn made a motion to move forward with the purchase of paint not to exceed \$1000. Bruce made a second. Motion passed 4-0.

Park Board:

Lisa reported it was a good day for park clean-up. The trail clean-up day will be April 23. The Park Department is starting a Friends of the Park Foundation. This will aid in setting up a 501c3. The Park Board will set the summer activity schedule on April 25 at their regularly scheduled meeting. Lisa and Dax (town consultant) are working on a master plan for the park.

Advisory Plan Commission:

After the April 11th, meeting of the APC, members went home with jobs/homework for the group. A zoning application was given to Diana Oldham in regard to a repair garage on Church Street. Frank Clark was sworn in as a member of the APC.

Storm Water Board:

Nothing to report

Police:

Marshal Clark requested the 2015 Dodge Ram to be deemed surplus Sara read Resolution 2022-3, deeming the vehicle as surplus. Bruce made a motion to approve Resolution 2022-3. Shawn made a second. Motion passed 4-0. Marshal Clark also reported there were 190 calls for the month of April with 8 arrests.

Fire:

Mike Martin, Fire Chief, requested to move \$100,000 from the LIT Public Safety Fire share to a CD at Home National Bank. Shawn made a motion to allow the request. Bruce made a second. Motion passed 4-0. The Town Attorney will prepare an ordinance to allow the investment. Chief Martin also reported the department had 162 runs to date. The County Hazard Mitigation plan is due. Someone is needed from Thorntown in the group to represent the town. Mike asked for the Council to think of someone who would like to join.

Clerk/Treasurer's Report:

Sara read Ordinance 2022-6, amending the Salary ordinance (2021-19). The amendment pertains to the Street Department stipend. It is believed the stipend was overlooked with a 3% raise as other full time positions. We will have the second reading May 16, 2022. The Clerk/Treasurer requested to spend \$150 for the AIM Clerk/Treasurer's School and a Budget workshop for May 18, and May 20. This fee will be split 25% each, general, sewer, water, and electric as these workshops involve all areas. Koren reported we are pretty much on target with our 2022 budget. The Town has awarded an additional \$500,000 to be used for our wastewater project. The CT reported that she had researched the utility cost of the Town Hall since WAVE began leasing the second story. The CT advised that between the years 2018 to 2021, the average monthly increase was \$10 or less showing no significant increase in the utility use.

Unfinished Business:

The Council considered quotes for carpeting the Town Hall. Quotes received were: Hawkins Installations - \$9553.00; Town and Country Home Center - \$8320.84; and Buy Rite Flooring Service - \$7939.70. All quotes include removal of furniture and it was quoted on the same carpet. Bruce made a motion to accept the quote of \$7939.70 from Buy Rite. Shawn made a second. The Clerk/Treasurer will contact Buy Rite and schedule a time for installation.

It was decided Shawn and Amy Nooning will speak with the library regarding the previous snow removal contract for the library overflow parking lot.

It was discussed about allowing cash rent for the additional 6 acres at the wastewater lagoon site. An advertisement will need to be published in the newspaper. Bids are to be received at the Town Hall by May 16. The notice will also be posted on the website.

New Business:

The Clerk/Treasurer advised that a report needed to be submitted by April 30, regarding the ARPA Funds. She just learned in a work session that if we wanted to deem the funds as lost revenue, that needed to be reported on this initial report. This report must be submitted each year by April 30. Shawn made a motion to deem the ARPA funds as Revenue Recovery. Bruce made a second. Motion passed 4-0.

Council President, Sara Fairfield, announced that any contracts or legal paperwork should be submitted to Town Attorney, Amy Nooning, for her review prior to presenting to the Council. The Council will not accept last minute contracts unless it is an emergency situation. Also, we would like to have such paperwork attached to the agenda on the website for public transparency. It is requested that such paperwork be submitted to Dax (town consultant) the Monday prior to a Council meeting. Plans for review should be made accordingly.

Shawn reported a committee of Jerry Seymour, Dan Norton, Clerk/Treasurer Koren Gray, and he discussed the establishment of a Building/Code Enforcement/Street Department position. If a housing development comes to town the Building Inspector will become very busy. Sara advised there are things our Building Inspector can do to help us out even if we do not have a new housing development. The Council took all discussion under advisement and tabled the discussion for May 16.

Other Business:

Claims were signed.

Adjournment:

With no other business to be presented, Dave made a motion to adjourn the meeting at 9:05. Bruce made a second. Motion passed 4-0.

Sara Fairfield
Council President

Koren Gray
Clerk/Treasurer

Date: _____