

Town of Thorntown
Town Council Meeting
February 3, 2020
7:00 pm

The February 3, 2020, meeting of the Council of the Town of Thorntown was called to order by Council President, Bruce Burtner, at 7:00 pm. The attendees joined in reciting the Pledge of Allegiance.

The following were in attendance: Bruce Burtner, Carol Keith, Sara Fairfield, Dave Williams, Mark Garing, Amy Nooning, Town Attorney; Clerk/Treasurer Koren Gray; Community Development Director Angie Moody; Planning Commission President Shawn McClintock; Marshal Frank Clark and Officer Robby Viergutz, Utility Superintendent Gary Moody, Utility Board President Harold Cox, and 9 community members. We also had representatives from three construction firms, Grady Bros., Baumgartner, and Calumet.

The Council President entertained a motion to accept the minutes of the January 20, 2020, meeting. A motion was made to accept the minutes as recorded by Carol Keith. A second was made by Sara Fairfield. Motion passed 5-0.

Guests:

Bids were opened from 3 construction firms for the 2019 Community Crossings Project. Baumgartner submitted \$239,814.50, Grady Bros. submitted \$217,843.84, and Calumet submitted \$209,000.00. Engineering firm BFS will review the bids and specs. The bid will be awarded at the February 17, meeting. All information is due to INDOT by February 24, 2020.

Tricia Riffin presented a request to vacate an alley between the addresses of 208 and 214 W. Main St. Sara Fairfield has checked with Gary Moody of the Utilities and this will be okay with the Utilities. A Public Hearing will need to be held and notification to neighbors of the intent. A Public Hearing needs to be held within 30 days.

Harold Cox, President of the Utility Board, discussed increasing the reinstatement fee from \$20.00 to \$25.00. This would require preparing a new ordinance. Harold will do some further research.

Reports:

Utility (Gary Moody) 3rd Monday) - Not present for the 1st meeting of the month

Park and Community Development (Angie Moody)

-Angie requested the Council appoint Aly Keith and Natalie Faudree to the Park Board. The Council agreed to the appointment. Sara made a motion to appoint Aly and Natalie. A second was made by Mark. Motion passed 5-0. Angie Bascom and Angie Moody will continue as Park Board members as well. Bruce welcomed all to the Park Board.

-Angie announced the Chili Cook-Off at the Sugar Creek Art Center February 22. There will also be an Adult Spelling Bee at the Thorntown Library February 15.

-Angie will be attending the State Park Conference, February 11, 12, 13

-The Park Board is planning to use some of the grindings from the Plum St. project to lay a drive to the small shelter house

-A letter has been drafted and is being presented to the Council to be sent to the residents along Plum St. that will be affected by the cutting of trees for the Plum St. paving project. Carol Keith made a motion to accept the letter as written. A second was made by Sara. Motion passed 5-0.

-Angie met with a representative from Baumgartner regarding the rainwater standing on West Plum St. after that street paving project. Not much can be done with the pavement situation. The old pavement was cracked, and the water drained through the cracks and there is no grass to help catch water. Possibly a perforated pipe could be installed at Plum and Vine or a catch basin at Pearl and Plum.

-May 2 will be Town Clean Up Day. Last year we used 10 dumpsters at approximately \$5800.00.

-We're still trying to get a meeting set up between Sandy and Steve Brock regarding the billing of the Storm Water fee.

-We're trying to get a meeting scheduled between IDEM and Midwestern Engineering regarding the requirements for our lagoon.

-Angie provided a calendar of events for the Art Center

WAM (Lisa Mohler)

Lisa entertained discussion regarding the disposal of the salvaged items upstairs in the Town Hall. Mark made a motion to donate all the salvaged items to WAM. A second was made by Sara. Motion passed 5-0.

Planning Commission (Shawn McClintock)

The Planning Commission has not met since our last Council meeting. Shawn does have a lead on a new inspector.

Storm Water Board (Bruce Burtner, Ben Strong, Sara Fairfield)

-Nothing new to report

Police Department (Frank Clark)

Frank has a meeting regarding body cameras coming up this week.

Fire Department (Mike Martin)

No representative in attendance.

Clerk/Treasurer (Koren Gray)

-A copy of the incorrect Appropriation Report and incorrect Fund Report have been presented as requested by the Council. The only thing that can really be looked at is the expenses and deposits month to date.

-The Clerk/Treasurer requested an expenditure of \$25.00 to attend a workshop in Peru on February 12. This is a workshop just for Clerk/Treasurers. Mark made a motion to allow the expenditure. A second was made by Sara. Motion passed 5-0.

-Koren explained a situation regarding the OnLine Holding account. Due to the complication of some of the issues Koren is suggesting hiring Suzy Bass to complete at least the first half of 2019 bank recs. This is being presented after a conversation with Keystone. Keystone advises Suzy is very good at bank recs. She can also remote in on the computer and make corrections. Mark felt that at this point we do not have a choice if we want to get our books brought up to date. Mark made a motion to hire Suzy Bass with a do not exceed of \$12,500 and the Council would like an update for the February 17, meeting. A second was made by Dave. Motion passed 5-0. The agreement between Thorntown and Suzy will need corrected if Suzy agrees.

-Additional AIM handbooks are \$75 each. We will be able to get digital access.

-Simply Safe – the Town Hall does not have any smoke/fire detectors in the building. We really need this especially since the upstairs will be in use. Derek put together a quote for us using the Simply Safe system. He has also included some safety features that can be added in the future. After some discussion the Council would like to get a quote from a vendor that would also do the install and monitor. Koren will work on getting a quote.

-New quote on a copier from ICC Business Products is \$4,184.00. This machine is black and white print with a stapler. Sara made a motion to purchase the copier. A second was made by Carol. Motion passed 5-0.

Unfinished Business:

Town Logo – nothing new to share

Cyber Security insurance is tabled until February 17.

Sara read Salary Ordinance 2020-2, amending the Street Department stipend for the year 2019. The Street Department received \$772.50/quarter. Sara made a motion to suspend the rules regarding the 2nd and 3rd readings. A second was made by Carol. Motion passed 5-0. Carol made a motion to accept the amendment, Ordinance 2020-2. Sara made a second. Motion passed 5-0.

Comp Time Ordinance needs amended to Police Comp Time. We will table until after the Employee Handbook meeting on February 6.

Fee amendments for 10.25 Schedule of Fees and Fines will be tabled until after we receive updated fees from the Planning Commission. We also need to hire a new inspector before those fees are set.

New Business:

Safety.com has asked if they could include their website information on our Town website. The decision was made that, no, we do not want to advertise for another vendor.

Comments/Concerns:

Bruce asked BFS misc. questions regarding the price of bids and questions regarding scope of work on the 2019 CCG project.

Bruce Burtner
Council President

Koren Gray
Clerk-Treasurer