

Town of Thorntown
Town Council Meeting
April 20, 2020
7:00 pm

The April 20, 2020, meeting of the Council of the Town of Thorntown was called to order by Council President, Bruce Burtner, at 7:00 pm. The Council and citizens joined in reciting the Pledge of Allegiance.

The following were in attendance via a Zoom meeting:

Bruce Burtner - Council	Amy Noonung – Town Att.	
Sara Fairfield - Council	Angie Moody – Parks/ Comm. Dev. Dir.	Shawn McClintock – Pres. Planning Comm.
Carol Keith - Council	Gary Moody – Utility Supt.	1 Community member
Dave Williams - Council	Frank Clark - Marshal	Mike Mang – BFS
Mark Garing - Council		Colin Sullivan - BFS
Koren Gray – Clerk/Treasurer		

Guests:

Mike Mang and Colin Sullivan, from Butler, Fairman & Seufert, Inc., were in attendance to share some updates and changes needed for the 2019 CCG Plum St. project. In front of Zoom, there will be a 20’ drive approach in asphalt with 6” sidewalk, the rest of the property will have 4” sidewalks. In front of trailer park property, it will be replaced with asphalt for parking and no sidewalk as parking on the sidewalk breaks it down. The project will allow for fall to avoid standing water. BFS advised that Calumet was targeting mid-May to begin the project and anticipating it would be a 5-day process. Sara made a motion to approve the changes with a second from Carol. Motion passed 5-0. Voting was taken all evening with each Council member verbally speaking yes/no.

Comments/Concerns:

None

Approval of Minutes:

All Council members had received their copies of the minutes from the March 16, and March 26 meetings. Mark made a motion to accept the March 16 minutes with a second from Sara. Motion passed 5-0. Carol made a motion to accept the March 26 minutes with a second from Sara. Motion passed 5-0.

Reports:

Utility (Gary Moody) 3rd Monday) -

- The new truck has been received
- Sue Schenck has asked if the town could put in a culvert in front of her house and two neighbors for drainage. The point of discussion was who is responsible, the homeowner or town? We need to research this matter further before making a decision. Angie will check with BFS to inquire about similar situations. Mark believes we need an actual policy for this type of situation. Will touch on the matter at the May meeting.

Park and Community Development (Angie Moody) – Park –

- Community Development:

- We need to set a new date for the Town Clean Up Day. June 27 is acceptable with Thorntown Towing and Ray's Trash. Carol made a motion to have the annual clean up day June 27. Second by Sara. Motion passed 5-0.

- Monitoring Wells – IDEM has advised that there is a “hot spot” between the Dollar General parking lot and the building to the south of the parking lot. There will be 23 more boring spots in total. IDEM said it would be a possibility to implement an ordinance requiring town residents to use town supplied water. This action may help with the continued monitoring requirements. Crawfordsville has a similar ordinance and would have the correct verbiage. We do have 2 properties that use well water.

- Angie is still trying to get an electric code book. There have been some issues in making proper contacts due to the Covid-19 issues.

WAVE - We All Value Each-other(Glen Jewell, Lisa Mohler) – Glen or Lisa were not present.

Planning Commission (Shawn McClintock)

– The Planning Commission has completed the updates to the permits and fees and has submitted them to the Clerk.

- A change could be made regarding sheds. Will be discussed May 11.

Storm Water Board (Bruce Burtner, Ben Strong, Sara Fairfield)

- Bruce read Resolution 2020-3, A Resolution Approving the Amendment of a Resolution Adopting a Stormwater User Fee for the Town of Thorntown Stormwater Management District. Mark made a motion to suspend the 2nd reading. Second by Sara. Motion passed 5-0. A motion to accept the Resolution 2020-3 was made by Carol. Second by Sara. Motion passed 5-0. A Stormwater Hearing will be published to be held May 8, 9:00am, at the Town Hall. We will also plan a Zoom meeting for the public to attend.

Police Department (Frank Clark) – nothing new

Fire Department (Mike Martin – Fire Chief) – not in attendance

Clerk/Treasurer (Koren Gray)

- Financial reports were included in the Council packet. Any questions, please contact Koren

- Jerry Seymour, Building Inspector, has purchased a laptop to use for inspections and to use to renew his inspection certificate. He is possibly seeking reimbursement from the Town. Some members of the Council were upset that Jerry did not have permission of the Council prior to the purchase. Discussion followed asking for Jerry to sign paperwork prepared by our Town Attorney regarding the computer is town property and shall be used as such. Sara made a motion to allow Bruce to approve the paperwork regarding the computer. Second by Carol. Motion passed 5-0. Sara made a motion to allow reimbursement (after the receipt has been received and the computer paperwork has been signed) be made to Jerry. Second by Carol. Motion passed 5-0.

- Regarding employee handbook, our Workers Comp carrier has suggested that we name a certain place where our employees are to report in case of an accident. There was much discussion and the issue will be tabled until May 18.

Unfinished Business:

Comp Time Ordinance needs amended to Police Comp Time. We will table until after further discussion regarding the Employee Handbook - TABLED

Security/Fire system for Town Hall – B & R Fire Protection presented a quote for fire only at a cost of \$2967.00. The cost of fire and security is \$4175.00. The annual cost for the monitoring fee is \$588.00. Fire and security will give us a little credit on our liability insurance.

Establish a Board of Zoning Appeals – TABLE

Phishing Software –As a reminder Doug, Letsdonet, advised he could add extra phishing software to our Town computers and a minimal cost (5 computers for \$50). Koren keeps hearing more and more about security breaches. Carol made a motion to purchase and install the software. Second by Sara. Motion passed 5-0.

We have received 2 mowing bids for the fire department property. Bruce opened a bid from Brunel Lawncare at \$170 per mow. No trimming or landscape maintenance was mentioned. Professional Design Lawncare submitted \$175 per mow as he did last year. Professional Design Lawncare included trimming and maintenance of all landscape and weed control as necessary. Professional Design Lawncare included a certificate of insurance. Mark mentioned that we had no issues with Professional Design's work last year and made a motion to accept the bid of \$175 per mow. Second by Sara. Motion passed 5-0.

We have received 3 quotes regarding the survey of the proposed property for the additional wastewater lagoon. Cross Country Consulting LLC presented a Standard survey at a cost of \$2225.00, and an ALTA survey at a cost of \$2475.00. Hause Surveying and Engineering submitted an ALTA/NSPS survey at a cost of \$3300.00 Mike Kleinpeter (our grant writer) advised a Standard survey is acceptable. An ALTA survey is a little more detailed. Sara made a motion to award the survey project to Cross Country Consulting at a cost of \$2475.00. Second by Carol. Motion passed 5-0. Angie announced that grant applications are now due October 16, rather than November.

New Business:

We have liability insurance renewal information in the Council packet. It renews in May.

Judge Vaughn has asked if we could have a mail slot in the Town Hall door. He said the previous door had one and it is helpful to citizens in need of dropping of information. Whitaker Glass advised it would cost \$120 total for the mail slot and installation. Mark made a motion to get the mail slot. Second by Carol. Motion passed 5-0.

Claims were signed.

Bruce signed the APV Register. Other Council will sign after the Governor's Stay at Home order.

Adjournment:

Mark made a motion to adjourn the meeting at 9:03pm. Sara made a second to the motion. Motion passed 5-0.

Bruce Burtner
Council President

Koren Gray
Clerk-Treasurer