

Town of Thorntown
Town Council Meeting
May 18, 2020
7:00 pm

The May 18, 2020, meeting of the Council of the Town of Thorntown was called to order by Council President, Bruce Burtner, at 7:00 pm. The meeting was held via Zoom. The Council and citizens joined in reciting the Pledge of Allegiance.

The following were in attendance via a Zoom meeting:

Bruce Burtner - Council	Amy Nooning – Town Att.	
Sara Fairfield - Council	Angie Moody – Parks/ Comm. Dev. Dir.	Shawn McClintock – Pres. Planning Comm.
Carol Keith - Council	Gary Moody – Utility Supt.	1 Community member
Dave Williams - Council	Frank Clark - Marshal	Mike Mang – BFS
Mark Garing - Council		Colin Sullivan - BFS
Koren Gray – Clerk/Treasurer		

Guests:

No guests were scheduled

Comments/Concerns:

There was discussion regarding opening our municipal buildings to the public. We should ask if they have been exposed to Covid-19 or if they have been out of the country. We will begin opening by appointment only.

Brandon Beesley asked if he could spray for dandelions at the fire department property. It would be at a cost of \$400 now and \$400 in the fall. Mark will talk with some local farmers to see if they would donate this process.

Approval of Minutes:

All Council members had received their copies of the minutes from the April 20 meeting. Carol made a motion to accept the April 20 minutes with a second from Sara. Motion passed 5-0.

Reports:

Utility (Gary Moody) 3rd Monday) -

- Gary reported that the Stalcop report is fine
- Gary has spoken with Sue Schenck. She actually wants the ditch area to have a drain pipe and cover it with dirt, not just the driveway. The ditch is in the right of way. Gary drove through the neighborhood after a rain and many yards did have water standing. Bruce suggested hearing what the engineers have to say.

Park and Community Development (Angie Moody) –

- Park:
 - They will be disinfecting/sanitizing the park area and planning to open May 24
 - The Park Board has applied for a grant to add the Born Learning Trail to our sidewalk path in the park

-The Fitness Park has been tabled for now. The Park Board thinks that with the events of COVID-19 they will have a hard time doing fundraising and obtaining large sponsoring partners.

-Movie nights are scheduled for the 2nd Saturday nights in June, July, August and during Festival Weekend

-Anson Mills Day is July 25th. We will table a 2020 celebration due to the COVID-19 restrictions and hope to have a celebration in 2021

-Planning to repair and paint tables in the park

-A driveway to the small shelter is underway. Millings from the Community Crossings project will be used

-Angie has information to order 2019 Grant award BCSWM

- Community Development:

-2019 Community Crossings – the utilities have been marked and stumps removed. We are ready for Calumet. Unfortunately the Calment crew has been dealing with COVID-19 so the anticipated start date has been moved to mid-June 2020

-2020 Community Crossing Grant needs to be submitted in July 2020. Angie asked Ben to provide a report of possible available funds. His outlook shows approximately \$75,000. BFS will help with application, bid proposal and project management at \$25,000. A new requirement with INDOT is ADA Compliance. We are not up to full compliance. Angie is working with INDOT to get requirement information.

- Monitoring Wells – There have been 23 borings completed by Lynn Douglas. We are waiting on those results to know the next step.

-A bicycle route will include Thorntown. We have a letter for Bruce to sign offering our support of the U.S. Bicycle Route 37 through Thorntown.

-Reminder – Town Clean Up Day, June 27. Sara made a motion for the Town to pay for lunches for the volunteer workers. Carol made a second to the motion. Motion passed 5-0. Shawn announced he would make arrangements to donate drinks.

-Angie mentioned there was a website complaint regarding the unmown lawn on W. Grant St.

WASTEWATER PROJECT

The appraisal is complete and the survey should be completed by Wednesday, May 20. Packets are ready for Environmental Review. There is a letter that Bruce will need to sign. Amy is requesting a regular basis conference call or email between the Town (Angie, Sara-Town Rep), Mark Sullivan, Mike Kleinpeter, and Steve Brock.

Sara made a motion to allow Bruce to sign both letters, USBR 37 and the letter for the Wastewater project. Dave made a second. Motion passed 5-0.

WAVE - We All Value Each-other(Glen Jewell, Lisa Mohler) – Glen or Lisa were not present.

Planning Commission (Shawn McClintock)

-The Planning Commission met May 11, at the Art Center to better accommodate the social distancing order.

- There was discussion on Zoom moving from Main Street to Plum Street on a permanent basis.

-Permits continue to be issued.

-Angie brought up inquiries regarding requirements for swimming pools. We have current state guidelines. We believe all residents should receive a copy of the pool requirements. We can include a

letter in with the utility billing at a nominal cost. Carol made a motion to allow the expense. Sara made a second to the motion. Motion passed 5-0.

Storm Water Board (Bruce Burtner, Ben Strong, Sara Fairfield)

It was announced the Storm Water Board approved Resolution 2020-1 regarding the Storm Water User fee. We can include the stormwater fees on the back side of the citizen letter regarding the swimming pools.

Police Department (Frank Clark) –

-Frank has been questioned regarding the usage of gators or side by sides. Could they be allowed the same as golf carts? Frank said the county allows them. Frank will check out the county ordinance and we will re-visit June 1.

-The body cams will be fully operational June 1

Fire Department (Mike Martin – Fire Chief) – not in attendance

Clerk/Treasurer (Koren Gray)

- Financial reports were included in the Council packet. Any questions, please contact Koren
- Quarterly estimates regarding our expenses and revenue were presented in the Council Packet
- Koren advised we did receive reimbursement of funds for the mowing of the East Bow St. property, and we did receive reimbursement from both parties regarding the Main St. alley way vacation
- Our new phishing software is working well as it locked me out of archived Keystone records
- The mail slot has been installed and has been in use

Unfinished Business:

Comp Time Ordinance needs amended to Police Comp Time. We will table until after further discussion regarding the Employee Handbook - **TABLED**

Security/Fire system for Town Hall – B & R Fire Protection presented a quote for fire only at a cost of \$2967.00. The cost of fire and security is \$4175.00. The annual cost for the monitoring fee is \$588.00. Fire and security will give us a little credit on our liability insurance. Bruce would like to see a quote from Koorsen from Lafayette. We can also obtain a quote from A & D Alarm in Lebanon.

Establish a Board of Zoning Appeals - **TABLE**

Cyber Security Insurance - **TABLE**

Bruce read Ordinance 2020-6 Vacating Alley. Carol made a motion to suspend the second reading. Sara made a second. Motion passed 5-0. Sara made a motion to accept Ordinance 2020-6. Mark made a second. Motion passed 4-1. Dave voted no.

Employee Handbook – Our workers compensation company suggested we name a specific facility for our employees to go for treatment. Carol made a motion to use Occupational Health on Mt. Zion Road, Lebanon. Mark made a second. Motion passed 5-0.

-The handbook is in process of an updated draft. Amy advised we will still need an HR Attorney to review our handbook. She said it will cost about \$750.00.

Permit Fees/Fines – the updated permit fees and fines have been presented to the Council. We are now ready for an ordinance for passage. We will also need to update the pages in the Code Book. Utility fees were updated previously but the pages were not updated in the Code Book.

New Business:

The Town liability insurance policy renews May 28. The renewal cost including terrorism is \$25,903.00. The cost without terrorism is \$25,467.00. Our agent, Kevin, said most people take the terrorism coverage. This terrorism covers in case of a physical attack. Mark made a motion to renew including the terrorism coverage. Sara made a second. Motion passed 5-0.

Amy advised we needed a plan in place for keeping the employment environment safe, screening of employees. Amy and Koren will be working on this. Amy said government reimbursement of expenses regarding the COVID-19 is available until the end of 2020.

Claims were signed.

Bruce signed the APV Register. Other Council will sign after the Governor's Stay at Home order.

Adjournment:

Sara made a motion to adjourn the meeting at 9:24pm. Mark made a second to the motion. Motion passed 5-0.

Bruce Burtner
Council President

Koren Gray
Clerk-Treasurer