

Town of Thorntown
Town Council Meeting
June 1, 2020
7:00 pm

The June 1, 2020, meeting of the Council of the Town of Thorntown was called to order by Council President, Bruce Burtner, at 7:00 pm. The meeting was held via Zoom. The Council and citizens joined in reciting the Pledge of Allegiance.

The following were in attendance via a Zoom meeting:

Bruce Burtner - Council	Amy Noonung – Town Att.	
Sara Fairfield - Council	Angie Moody – Parks/ Comm. Dev. Dir.	Shawn McClintock – Pres. Planning Comm.
Carol Keith - Council	Frank Clark - Marshal	1 Community member
Koren Gray – Clerk/Treasurer	Derek Babcock – Dep. Marshal	Colin Sullivan - BFS
Dave Williams – Council – absent	Mark Garing – Council - absent	

Guests:

No guests were scheduled

Comments/Concerns:

There was discussion regarding the Town Council meeting of June 15. We would like to hold the meeting in person if we can get a larger venue to accommodate social distancing. We will check on the Library and the Art Center. Notice will be posted at least 48 hours prior to the meeting.

Approval of Minutes:

All Council members had received their copies of the minutes from the May 18 meeting. Carol made a motion to accept the April 20 minutes with a second from Sara. Motion passed 3-0.

Reports:

Utility (Gary Moody) 3rd Monday) -

Park and Community Development (Angie Moody) –

- Park:

- Park equipment has been cleaned disinfected
- Signs are being made recommending supervision of children dawn to dusk
- The Park Board is planning to add a Pickle Ball court
- The driveway project to the small shelter has begun

- Community Development:

- We are still looking for volunteers for Town Clean Up Day, June 27
- Angie provided information from INDOT regarding upcoming road projects in the area
- We are still waiting for the CCG 2019 Plum Street Project to begin
- CCG 2020 has a submission date of July 2020. At this time the Council feels we need to table applying for the Grant this summer due to the uncertainty of finances due to COVID-19.

- A listing of potential improvement areas was provided. There is no rush but we do need to keep these areas under our radar

- Boring by Lynn Douglas around the “hot spot” has been completed. 6 monitoring wells have been installed. A map has been provided showing the 6 additional wells.

WASTEWATER PROJECT

We will need to do an Archeological Review on the potential site of the Wastewater Lagoon. A ballpark quote from Green 3 LLC was between \$7000 and 10,000. A firm quote from Archaeological Consultants of Ossian for a Reconnaissance Fee was \$1960.00. Carol made a motion to accept the bid of \$1960.00 and proceed with the project. A second was made by Sara. Motion passed 3-0.

WAVE - We All Value Each-other(Glen Jewell, Lisa Mohler) – Glen or Lisa were not present.

Planning Commission (Shawn McClintock)

Nothing new to report. The June 8 meeting of the Planning Commission will be held at the Art Center.

Storm Water Board (Bruce Burtner, Ben Strong, Sara Fairfield)

Nothing new to report. The notice regarding the Stormwater Fee was including with the June utility bill.

Police Department (Frank Clark) –

Nothing new to report

Fire Department (Mike Martin – Fire Chief) – not in attendance

Clerk/Treasurer (Koren Gray)

- Financial reports were included in the Council packet. Any questions, please contact Koren
- Koren advised she will have a Clerk/Treasurer webinar/conference June 18, at a cost of \$100.00

Unfinished Business:

Comp Time Ordinance needs amended to Police Comp Time. We will table until after further discussion regarding the Employee Handbook - **TABLED**

Security/Fire system for Town Hall – B & R Fire Protection presented a quote for fire only at a cost of \$2967.00. The cost of fire and security is \$4175.00. The annual cost for the monitoring fee is \$588.00. Bruce would like to see a quote from Koorsen from Lafayette. We can also obtain a quote from A & D Alarm in Lebanon. Koren will contact those companies and plan to have figures for June 15.

Establish a Board of Zoning Appeals - **TABLE**

Cyber Security Insurance - **TABLE**

Employee Handbook –

Koren advised an updated DRAFT of the handbook will be sent to the Council. There are still a few areas that need attention. We will plan to review items at the June 15 meeting.

Ditch drainage situation – Sue Schenck property – no decisions have been made at this time.

Permit Fees/Fines – the updated permit fees and fines have been presented to the Council. We are now ready for an ordinance for passage. We will also need to update the pages in the Code Book of Ordinances. Utility fees were updated previously but the pages were not updated in the Code Book. Sara read the first reading of Ordinance 2020-7, An Ordinance Amending Section 10.25, Schedule of Fines and Fees of the Town of Thorntown of Thorntown, IN Code of Ordinances. Second reading will be June 15.

New Business:

Koren presented the COVID-19 plan for keeping our employees and customers safe as they begin to enter our buildings. A copy will be attached to the minutes for the minute book. Sara made a motion to accept the plan. Carol made a second. Motion passed 3-0.

Claims were signed.

Bruce signed the APV Register. Other Council will sign after the Governor's Stay at Home order.

Adjournment:

Sara made a motion to adjourn the meeting at 7.45pm. Carol made a second to the motion. Motion passed 3-0.

Bruce Burtner
Council President

Koren Gray
Clerk-Treasurer