

TOWN OF THORNTOWN  
TOWN COUNCIL MEETING  
MARCH 18, 2019

The Thorntown Council met on March 18, 2019, 7:00pm at the Town Hall. The meeting was called to order by Council President Koren Gray, followed by the Pledge of Allegiance.

Present were Council members Koren Gray, David Williams, Carol Keith, Mark Garing, Bruce Burtner, Clerk-Treasurer Mikada Davis, Town Attorney Amy Nooning, Community Development Director Angie Moody, Utility Superintendent Gary Moody, Town Marshal Frank Clark, Deputy Marshal Derek Babcock, and Officer Robert Hine.

6 members of the community were present.

**Approval of Minutes for February 18, 2019**

Mark made a motion to approve the minutes from February 18, 2019. Carol second the motion. Motion passed 5:0.

**Community Crossing**

Community Crossing was tabled for April.

**Reports**

**Utility/Street (Gary Moody)**

The new street signs have been ordered. Derek is designing the decals for the utility vehicles. Stalcorp report was good.

**Park/Community Development (Angie Moody)**

Projects that are going on; roofing, fencing, the basketball and tennis courts, tire swing, and if there is left over money to form a drive way to the small shelter house. The Park Department and Festival Committee requested permission to host a Wing Cook-Off Fundraiser at the park on July 13, 2019 with a Beer/Wine Garden. They have met with Frank and State Excise Police to create areas to meet requirements for 1 day temporary permit. The Park Board would like this to be annual event to use as a fundraiser. Amy advises not to vote on the alcohol just yet she is going to call the Town's insurance to make sure that it is covered. Concerns of a few members are that this fundraiser is to be family friendly and do not fully agree with people drinking in front of their kids or grandkids. Council agrees to revisit this topic on April 1, 2019.

Repair cost for drains in the women's restroom and basement Jeff Hopper was contacted and he quoted \$500 or less.

Mark made a motion to allow Mr. Hopper to clean the drains not to exceed \$500. Dave second the motion. Motion passed 5:0.

A request to fix the door to Community Development office and was presented a bid from Troy Whitaker of \$150 was recieved.

Dave made a motion to get Angie's door repaired. Bruce second the motion. Motion passed 5:0.

Received three bids to replace the Town Hall furnace from Trent Heating and Cooling, Wright Hardware Co, and Thorntown Heating and Cooling. Wrights is highest but most appealing. Tim from Thorntown Heating and Cooling said he will add the return and programmable thermostat for the same bid price

\$2985.00. Mark request that the return be acoustically lined with sheet metal and Tim agreed. The Council prefers to use Thorntown Heating and Cooling to stay local. It will be a single stage unit. Mark made a motion to accept Thorntown Heating and Cooling bid at \$2985 for a single stage furnace with the option to not exceed \$400 to upgrade to a two stage. Dave second the motion. Motion passed 5:0.

WAM call out meeting Thursday 7:00pm at New Beginnings church.

All entries for the Logo Contest will be received by April 1, 2019 and the selection for the winner will be made April 15, 2019.

#### **Planning Commission (Shawn McClintock)**

The Planning Commission has decided to add a sign ordinance to keep the aesthetics and make sure sign is appropriate for Town. Trying to make the ordinance simple nothing too difficult.

The apartments across from the Town Hall applied for a Permit to add balconies on second floor back entrance. Jack has met with Contractor and approved.

New Beginnings Church is adding on a wheel chair ramp to the Food Pantry Building and they do not need a permit.

In order to update the ordinances the Planning Commission needs to hold a public hearing. It will be necessary to have additional help reviewing and updating ordinances, including zoning ordinances.

#### **Police Department (Frank Clark)**

Papa Johns fundraiser held on Tuesday night 4-8pm and all proceeds will go to Madeline Veach's family the young girl that was taken by meningitis.

Looked into bids on a new vehicle and the Tahoe is the cheaper option. The only catch is that it will not be the same color as the other police cars, if we wanted the Tahoe to be the same color the price would increase by \$5000. The council request to see the other bids before deciding and to ask the seller of the Tahoe to hold the vehicle at that price and if unable to then the board will schedule a special meeting.

Purchase of body cameras for the officers. Brought forth a bid of starting price is \$1784 and annual fee of \$1059. The council asks that Frank get three bids total to present for the body cameras. Koren suggest paying out of the Town's 20% 249 LIT Fund for the body cameras.

Reserve officer Darrien Lewellen has left the Thorntown Police Department, ask that Mikada notify Kevin Hill.

#### **Employee Handbook**

Tabled for now.

#### **Storm Water Board**

Nothing new to report.

#### **Marshal Job Description**

To help Frank out and complete his job description Carol and Mark volunteered to work collectively with Frank to compose the Marshal Job Description.

### **Website**

We are changing the website. New website easier to post updates and changes. This website has an alert feature so if something is going on in town weather, accident, hydrant flushing, etc. we can send an alert to everyone that has subscribed to our website via text or email which ever they choose and keep them informed. Easier to access information of the town and to look things up. We are changing the website address to [www.townofthorntown.com](http://www.townofthorntown.com), we already own that domain and it will not cost us any additional money. Hoping to launch the website the first of next week. Want to have Building Permit applications, any other applications and forms including the cost of the permits. Suggestions for the new website are welcome. Since spring is upon us we should have Storm Shelter locations posted on the home page of the website.

### **Internal Controls**

All forms have been turned in to date.

### **Signing of Ordinance 2018-6**

Mark read Ordinance 2019-2 aloud, this ordinance is retroactive because ordinance 2018-6 is unable to be located. Re-adopting compensatory time off policy.

Carol made a motion to suspend the rules and consider on the first reading. Bruce second the motion. Motion passed 5:0.

Mark made a motion to accept ordinance 2019-2. Dave second the motion. Motion passed 5:0.

### **Bookkeeping Update**

Koren suggest a budget 101, the council invites Retha to come and educate them on the budget.

Mark ask the status of the unfiled ordinances, Mikada request the contact information because all the ordinances are copied and ready to send.

Resolution 2019-2 was read aloud by Mikada, the board request that Retha reword the resolution and to give an explanation. Mark ask where the error occurred that we must move these funds? Mikada answers that it was the previous clerk's mistake.

### **Town Clean-Up**

Town clean-up is on May 4, 2019, 8am-3pm rain or shine at Thorntown Towing and Recovery 302 W Church St, you must have your utility receipt and picture ID. The burnable items are to be taken to the pond. Microwaves and TV's will not be accepted.

### **Next Meeting April 1, 2019, 7:00pm**

### **Planning Commission April 8, 2019 6:00pm**

### **Concerns**

Mark would like to revisit the Animal Ordinance on April 1, 2019. Look to prevent or limit livestock here in town.

Dave suggests that we ask Retha to come back quarterly to help Mikada through out the year. Everyone agrees that it would be beneficial and have confidence that Mikada will reach out if she needs help.

**Signing of the Claims**

Mikada printed out a fund report and handed a copy to each Council member. Dave ask for an explanation of the general fund and Mikada explained that we do have money in the bank but no budget therefore we cannot spend money and once Retha is back she will help move the proper funds around to fix this issue.

**Adjourn**

Mark made a motion to adjourn March 18, 2019 meeting. Carol second the motion. Motion passed 5:0. Meeting adjourned at 9:15pm.

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Koren Gray, President

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Mikada Davis, Clerk-Treasurer