

Town of Thorntown  
Town Council Meeting  
February 1, 2021  
7:00 pm

The February 1, 2021, meeting of the Council of the Town of Thorntown was called to order by Council President, Bruce Burtner, at 7:00 pm. The meeting was held at the Sugar Creek Art Center, 127 S. Pearl St., Thorntown, IN. The Council and citizens joined in reciting the Pledge of Allegiance.

The following were in attendance:

Bruce Burtner - Council	Amy Nooning – via Zoom	
Sara Fairfield - Council	Angie Moody – Comm. Dev. Dir.	
Dave Williams - Council	Frank Clark – Marshal – Via Zoom	
Shawn McClintock – Council		
Larry Truitt - Council		
Koren Gray – Clerk/Treasurer		

**Approval of Minutes:**

Shawn McClintock made a motion to accept the minutes of the January 18, 2021 meeting. Larry Truitt made a second. Motion passed 5-0.

**Guests:** None

**Comments/Concerns:** None

**Reports:**

**Utility** (Gary Moody) 3<sup>rd</sup> Monday) -

**Community Development** (Angie Moody) -

-The Council had discussion regarding the condition of the Smith building and the pros and cons of having the building inspected. The cost of an inspection would be \$600. There are still concerns for the safety of our citizens. Angie has spoken with Mr. Smith. He plans to have some work completed on the building. He cannot install his new windows until this brick/mortar work is completed.

-The 2021 Community Crossings Grant application has been submitted. BFS has provided some cost estimates for streets that are in need of repaving. There is a possibility that some trees will need to come down for sidewalks to be installed with this project.

-The COVID-19 Response Program: Phase 3 Proposal has been submitted.

-Title VI and ADA Coordinator has to be an employee of the Town. Larry made a motion to appoint Angie as the Title VI and ADA Coordinator. Dave made a second. Motion passed 5-0.

-3 more monitoring wells have been installed by Lynn Douglas.

-Boone County EDC – Angie is going to help with a Broadband Task Force for the County.

**Wastewater Project**

-Mark Sullivan, Midwestern Engineering, would like to set up a meeting with the Lanpher's to get permission to go on the property and get soil borings. There are other things that need to be discussed as well.

**Park Board** (Angie Bascom (President) Natalie Faudree (VP), Ali Hickman (Secretary), Lisa Vitaniemi)

-No Park Board present. Angie advised which board members would be officers.

**Planning Commission** (Don Gray) - nothing to report

**Storm Water Board** (Bruce Burtner, Ben Strong, Sara Fairfield) – nothing to report

**Police Department** (Frank Clark) – Call report sent via email.

-Frank advised that rumors regarding a call have been handled. We did have an officer involved in a violent situation. Our body cameras were working and the incident was recorded. Sara asked if procedures were in place for support for our officers who encounter these situations. Frank advised the Town doesn't but the County does.

**Fire Department** (Mike Martin – Fire Chief) – not in attendance

**Clerk/Treasurer** (Koren Gray) - Financial reports were included in the Council packet

-An itemized Appropriation Report was included in the packet.

-The CT would like to provide reports and the APV Register(claims) the 3<sup>rd</sup> Monday of the month. This would allow for a month end report from the previous month. Quarterly, the CT, will provide some type of Financial Worksheet showing the main funds received and what is still expected for the year and show the main total of expenses. Council agreed that would be fine. Sara did request that we have an Appropriation Report that shows the percentage of appropriation left for the line items.

-The CT presented quotes regarding the electrical updates to the Town Hall from Smith Electric and Adams Electric. Sara made a motion to accept the bid from Smith Electric. Dave made a motion. Motion passed 5-0.

-Mark Davis will be retiring from the Utility Department at the end of February. We would like to acknowledge him at our March 15 meeting. Council agrees.

-The CT would like to transfer \$5,000.00 from our General Fund to the Rainy Day Fund. Council is okay with the transfer. The CT will prepare the proper paperwork.

#### **Unfinished Business:**

Bruce, Dave, Jerry and Koren met to discuss the tasks of the Building Inspector. A better understanding of what is involved in an inspection is needed to determine a proper pay for the job. As a part-time position, the Building Inspector would be covered for liability insurance from the town. After much discussion Larry made a motion to make the Building Inspector a part-time position at a salary of \$7,000.00 annually to be paid quarterly. Dave made a second. Motion passed 4-1 with Sara voting nay.

Appropriation for the \$50,385 Police salary reimbursement – a couple of options are creating a comp time pay out fund, apply some to 2021 salary and free up some of our General Fund monies. Shawn made a motion to apply \$8,000.00 to a Comp Time Pay Out line and the balance to 2021 salaries. Larry made a second. Motion passed 5-0. The CT will handle the proper paperwork.

The Council felt it would be a good idea for the Town to help purchase the new security system for the Town Park. Angie believes approximately \$3,500.00 is needed. The Park Board made a 50% down payment in December from the Park appropriation.

In regard to hiring a part-time maintenance person, the Council's position is not to hire an additional part-time person. However, we already have Monica Hale as a part-time employee and have used Adam Hale as a sub-contractor for park maintenance. It is okay to hire Monica and/or Adam for part-time work for the

Town Hall \$15.00 per the salary schedule. Koren asked if we could do some repairs/updates to the restroom. The holes still need repair in the ceiling; we need a new sink that allows for one water spout. Sara made a motion to allow updates to the Town Hall restroom not to exceed \$1,000.00. Shawn made a second. Motion passed 5-0.

**New Business:**

Bruce introduced the Bond Ordinance, Ordinance 2021-1 for our wastewater project. Heather James provided a summary to be read as the original Bond Ordinance is lengthy. Angie read the summary. We will have the adoption February 15, 2021.

Claims were signed.

**Adjournment:** Dave made a motion to adjourn the meeting at 9:17 pm. Sara made a second to the motion. Motion passed 5-0.

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Bruce Burtner  
Council President

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Koren Gray  
Clerk-Treasurer