

Town of Thorntown
Town Council Meeting
February 17, 2020
7:00 pm

The February 17, 2020, meeting of the Council of the Town of Thorntown was called to order by Council President, Bruce Burtner, at 7:00 pm. The Council and citizens joined in reciting the Pledge of Allegiance.

The following were in attendance:

Council: Bruce Burtner, Carol Keith, Sara Fairfield, Dave Williams, Mark Garing,
Town Attorney Amy Noonan,
Clerk/Treasurer Koren Gray,
Parks/Community Development Director Angie Moody,
Planning Commission President Shawn McClintock,
Marshal Frank Clark and Officer Robby Viergutz,
Utility Superintendent Gary Moody,
Utility Board member George Gideon,
Fire Department Fire Chief Mike Martin,
One Choice Technology Corey Caylor,
Dennis Dunlap – Employee Handbook,
Butler, Fairman & Seufert - Mike Mang, Colin Sullivan

The Council President entertained a motion to accept the minutes of the February 3, 2020, meeting. A motion was made to accept the minutes as recorded by Mark Garing. A second was made by Sara Fairfield. Motion passed 5-0. Mark also made a motion to accept the minutes of the Executive Session held at 6:00 pm, February 3, 2020. A second was made by Sara. Motion passed 5-0.

Guests:

Calumet Construction was recommended as the construction contractor to win the bid for the 2019 Community Crossings Project. Their bid was \$209,000.00. Sara made a motion to award the bid to Calumet. A second was made by Mark. Motion passed 5-0. Since the bid is lower than originally projected, this will make our 25% match \$52,250.00. Carol made a motion to allow Bruce as the Council representative to sign the necessary paperwork. Sara made a second. Motion passed 5-0. Representatives Mike Mang and Colin Sullivan from BFS were present.

Corey Caylor, One Choice Technology, gave a presentation regarding maintaining our computers. They can provide phishing & malware programs. They can monitor our computers on a consistent basis. They can block specific sites. They would charge a flat monthly fee.

It was decided that Amy and Dennis needed to have a separate meeting before continuing with the next step with the Employee Handbook.

Reports:

Utility (Gary Moody) 3rd Monday) - Gary advised he needs to purchase a root cutter nozzle that attaches to the wastewater machine. The cost is \$1080.00 and would come from the Wastewater Account. Mark made

a motion to allow the purchase. A second was made by Sara. Motion passed 5-0. Gary advised the new pick-up truck would be here mid-March. He also noted that the Stalcorp report is okay.

Park and Community Development (Angie Moody) – The Park Board will be meeting the week of February 24.

- The Park Board is proposing a Fitness Park at North Market St. It could possibly connect with the trail and could have a portable restroom.

- Angie is still working on scheduling a meeting with IDEM, Midwestern Engineering and the Town.

- The Eagle Scout is doing his fundraising for the bike repair station that he would like to put on the trail as his Scout project.

- Letters have been sent to the residents whose property involves the removal of trees along W. Plum St.

- Angie will be attending the State of the Community event sponsored by the Chamber of Commerce and Boone County EDC.

- Angie is meeting with someone regarding the town logo this week.

- Angie is still working to get a meeting scheduled with Steve Brock and Sandy Gates regarding the billing of the stormwater fee.

After school program (Glen Jewell, Lisa Mohler) – Glen or Lisa was not present. Angie noted they would be having a “garage sale” Wednesday, February 19, from 4:00-6:00pm.

- The after school group has met with the Health Department and have a list of improvements that need attention.

Planning Commission (Shawn McClintock) – The Planning Commission met last Monday, February 10. The Commission is recommending the hiring of Jerry Seymour as our Building Inspector. Jerry has previously been a Boone County Building Inspector for 8 years for residential. Mark made a motion to hire Jerry Seymour as our Building Inspector and reimburse him the cost of the certification fee he will incur to update his license. The Council is looking for Jerry to complete this certification within 6 months. A second was made by Sara. Motion passed 5-0.

- Currently the Building Inspector receives 75% of the permit fees as his pay

- It was reported that a residential home needs to be 1200 square feet, with set back off the street by 20 feet and the lot needs to be 50 feet minimum in width

- A pharmacy is also coming to town. It will be housed in the Witham Medical Building.

Storm Water Board (Bruce Burtner, Ben Strong, Sara Fairfield)

- Nothing new to report

Police Department (Frank Clark) – Marshal Clark reported that the 3 new reserves are doing well in their training and are currently taking their first responder class.

- Robby Viergutz will be attending the Academy beginning March 9.

- Frank would like to declare the license plate reader as surplus and sell it. It costs approximately \$4000 per year for the subscription to use it. He believes it is a waste of funds.

Fire Department (Mike Martin) – Chief Martin is requesting to purchase a Cascade System with the Fire LIT Public Safety funds. The cost is approximately \$40,000. The cost will be split 50/50 with the Township. The Cascade System fills the bottles for the firemen. Our current system is 45 years old and does not have any security in case of explosion. The new machine is enclosed and is a safer machine. It also will fill 2 bottles at

a time where the current on will only fill one. Mark made a motion to allow the purchase of a new Cascade System. The motion had a second from Sara. Motion passed 5-0.

-Chief Martin also reported that the Dollar General Store still does not have the back door properly secured. The State Fire Marshal is dealing with the situation.

Clerk/Treasurer (Koren Gray)

-A copy of the incorrect Appropriation Report and incorrect Fund Report have been presented as requested by the Council. The only thing that can really be looked at is the expenses and deposits month to date.

-The new copier is here and is great!

-Bookkeeping 101 – the Clerk/Trea provided some handouts to the Council that she has received at one of the workshops. The information will be beneficial to the Council in making financial decisions.

-Koren provided the Council a print out report showing the basic taxes that will be received in 2020 and if they are monthly, quarterly, semi-annual or annual revenues.

-Suzy Bass has her research on the 2019 bank statements close to being finished. She will remote in to my computer and make some entries and will be here the first week in March.

-The ILMCT has a 4 day conference at Ball State in March. This is one of the events where the Clerk/Treasurers obtain some of their required 14 CEU's. Koren is requesting registration and lodging for this conference. The conference cost is \$450, lodging is \$94/night. Koren has applied for a scholarship for the conference. Notification of scholarship awards will be announced February 25. Sara made a motion for the town to pay whatever the scholarship doesn't so Koren can attend this conference. Carol made a second. Motion passed 5-0.

-There will also be conferences that the Clerk/Treasurer needs to attend in June and October.

-Koren will be taking a vacation March 15-22, and will not be in attendance for the March 16 meeting. Angie will have all of the information needed for the meeting.

Unfinished Business:

We have received additional paperwork with the legal description of the requested alley vacation between 208 and 214 W. Main St. Gary Moody will check with the residents to see if anything can be done to resolve their situation or if we want to continue with the vacating. We have 30 days from February 27, to hold a hearing on the matter.

Town Logo – Still in negotiations

Cyber Security insurance is tabled

Comp Time Ordinance needs amended to Police Comp Time. We will table until after further discussion regarding the Employee Handbook

Fee amendments for 10.25 Schedule of Fees and Fines will be tabled until after we receive updated fees from the Planning Commission. We also need to hire a new inspector before those fees are set.

Security/Fire system for Town Hall – table

Establish a Board of Zoning Appeals - table

New Business:

The Resolution 2020-2 was read. This Resolution declares the Sharp Digital Imager and a Konica Minolta as salvage. Carol made a motion to accept the Resolution 2020-2. A second was made by Dave. Motion passed 5-0.

The annual dues are now due for the Boone County EDC renewal. The cost is \$1000.00. Mark made a motion to accept the contract. A second was made by Dave. Motion passed 5-0.

The ImmenseImpact website renewal is also due, \$549.45. Mark made a motion to accept the renewal. Sara made a second. Motion passed 5-0.

It was presented to increase Lora Toney's payment to \$50.00 for the Town Hall cleaning. This is a \$10.00 raise from the previous \$40.00 per clean. The Utility Board approved the same increase to \$50.00. Sara made a motion to allow \$50.00 per cleaning. A second was made by Mark. Motion passed 5-0.

The Council needed to re-adopt the Indiana Unsafe Building Law. Mark read Ordinance 2020-3. Mark made a motion to suspend the rules requiring a second reading. The motion was given a second by Sara. Mark also made a motion to accept the Indiana Unsafe Building Law. Sara also made the second. Motion passed 5-0. The Ordinance will be published in The Lebanon Reporter.

Comments/Concerns:

Mark suggested that we put the Comments/Concerns section near the beginning of the meeting. Since our meetings are lengthy perhaps it will be helpful to the citizens if they could speak early rather than needing to wait through all of the business.

Carol discussed the comp time and the likelihood of the officers not being able to use it. She would like the Council to think about other options than the current language of our Comp Time Ordinance.

Frank advised that we have 4 Reserves total. He is working on them being able to log in to the computer system for logging calls.

Claims were signed.

Carol made a motion at 10:00pm to adjourn the meeting. A second was made by Mark. Motion passed 5-0.

Bruce Burtner
Council President

Koren Gray
Clerk-Treasurer