

Town of Thorntown
Town Council Meeting
June 15, 2020
7:00 pm

The June 15, 2020, meeting of the Council of the Town of Thorntown was called to order by Council President, Bruce Burtner, at 7:00 pm. The meeting was held at the Sugar Creek Art Center. The Council and citizens joined in reciting the Pledge of Allegiance.

The following were in attendance:

Bruce Burtner - Council	Amy Nooning – Town Att.	
Sara Fairfield - Council	Angie Moody – Parks/ Comm. Dev. Dir.	Shawn McClintock – Pres. Planning Comm.
Carol Keith - Council	Frank Clark - Marshal	2 Community members
Dave Williams - Council	Derek Babcock – Dep. Marshal	
Mark Garing - Council		
Koren Gray – Clerk/Treasurer		

Guests:

No guests were scheduled

Comments/Concerns:

Michael Wines wants to erect a 12 x 30 addition to his existing barn. He is asking if a variance is needed. The concrete slab was already in place when he purchased the property. The Council is tabling until July to research the variance.

Mona had a concern regarding a resident wanting to borrow money.

Approval of Minutes:

Sara made a motion to approve the minutes of the June 1, 2020, meeting. Carol made a second. Motion passed 5-0.

Reports:

Utility (Gary Moody) 3rd Monday) -

Gary was on vacation but left some information to share with the Council. He received a quote from Clemens Construction for the town pot hole repairs at a cost of \$3,840.00. He did try to get 3 quotes but only received a quote from Clemens. Sara made a motion to accept the Clemens quote of \$3,840.00. Carol made a second. Motion passed 5-0.

Park and Community Development (Angie Moody) –

- Park:

- The Park is officially open
- Movie night will be June 13
- Supervision Recommended and Play at your own Risk signs have been installed
- Little League is functioning
- Tennis Court needs repairs but it is too expensive right now
- Base for drive to small shelter has been dug out by the Utility Dept.

- Community Development:

- Plum Street project may start the week of June 22
- SR 47 project is beginning to get underway, signs are in place
- Concern – cars parked on SR 47 during the project
- No results have been received to date

WASTEWATER PROJECT

- We are having a Zoom meeting every 2 weeks to keep in touch and keep the time line moving. (Involved in meeting are: Sara, Angie, Amy, Koren, Mark Sullivan, Mike Kleinpeter, and Steve Brock.)

- Angie is working on letters that have been requested as a part of this project.
- We are currently undergoing the archeological review
- We have a list of questions to be answered to apply for the SRF loan
- Sara passed out a timeline for the project
- Mark made a motion that Sara be appointed to sign documents regarding the Wastewater Project. Carol made a second. Motion passed 5-0. Sara will go to Mid-Western Engineering and sign needed documents.

WAVE - We All Value Each-other(Glen Jewell, Lisa Mohler) – not in attendance

Angie reported they are now seeking bids for the construction. They are still in clean up mode.

Planning Commission (Shawn McClintock)

The Planning Commission met June 8. 325 S. Vine Street needs to put a new foundation under their existing home

We need a building inspector to inspect our building projects that are being done by Jerry Seymour as he cannot inspect his own work.

There was an inquiry regarding needing a permit for erecting a fence. No permit needed at this time.

Storm Water Board (Bruce Burtner, Ben Strong, Sara Fairfield)

Bruce spoke with Sandy and the Stormwater fee will be included on the next utility bill.

Steve Brock advised that everyone that has sewer be billed for sewer whether they have water turned on or not. The billing will be taken care of by Sandy Gates, the Utility Clerk. Amy asked if this was already included in the sewer ordinances. Koren will check with Sandy.

Police Department (Frank Clark) –

Frank has followed up on the tall grass issues. All is okay now.

Fire Department (Mike Martin – Fire Chief) – not in attendance

Clerk/Treasurer (Koren Gray)

- Financial reports were included in the Council packet. Any questions, please contact Koren
- LIT Public Safety funds have been researched back to 2017 and now has total of funds for each unit, Police, Fire, and Town. The Fire and Town are Funds that can be saved and used for savings for the purchase of a new fire truck in the future.

The information going around is the Cigarette Tax and Liquor Tax may have an increase due to COVID and people being at home. MVH(gas tax) will be decreasing.

Koren will be asking Police, Fire and Park for a budget request for 2021. The budget process timeline has been provided in your packet. We need to have a meeting to discuss budget matters and not need to spend Council meeting time.

Unfinished Business:

Comp Time Ordinance needs amended to Police Comp Time. We will table until after further discussion regarding the Employee Handbook - **TABLED**

Security/Fire system for Town Hall – Koren provided quotes from A & D Alarm, Koorsen Fire and Security. A & D didn't even look around the building and provided a quote of \$896. Koorsen provided a quote of \$5700.00 including a third security device. Our police department building does not have fire/smoke alarms. Koren does not believe any municipal building should be without fire/smoke. It is our job to make our environment for employees safe. Dave also suggested a buzzer system on the front door. Monitoring of the systems is a separate fee. Bruce requested that we set up a meeting with Koorsen and B& R to discuss the quotes and any additions we would like.

Establish a Board of Zoning Appeals - **TABLE**

Cyber Security Insurance – **TABLE**

Employee Handbook –

Everyone should have a copy of the latest revision in their email. Once we get the final draft we need to send our handbook to an employment attorney for review. Anything we still need to review is printed in red. After much discussion we still need work on the comp time policy and whether we want to use vacation, sick, personal or use PTO. Koren will meet with Frank for the Police Department and the Utility Service Board and get their input for the utility employees. We will table until July 20.

Ditch Drainage situation –

The Town Council does not believe the Town is liable for providing drainage to keep a personal property from holding natural water.

Permit Fees/Fines – Ordinance 2020-7 – second reading

The ordinance had a couple of typing errors and has been corrected. Sara read Ordinance 2020-7. Mark made a motion to accept Ordinance 2020-7. Carol made a second to the motion. Motion passed 5-0. The Ordinance will need to be published in the newspaper and sent to American Legal. Sara made a motion to add the fees/fines in a utility mailing so everyone will have the updated information. A second was made by Carol. Motion passed 5-0.

New Business:

Bruce read Resolution 2020-3 declaring a list of broken or unusable items as surplus. Mark made a motion to approve the list. Carol made a second. Motion passed 5-0.

Bruce read Resolution 2020-4 declaring the 2007 K1500 Chevrolet Silverado as surplus. Mark made a motion to approve the Resolution 2020-4. A second was made by Carol. Motion passed 5-0.

Bruce read Resolution 2020-5 declaring the 2010 Dodge Charger as surplus. Mark made a motion to approve the Resolution 2020-5. Carol made a second. Motion passed 5-0.

Claims were signed.

Adjournment:

Sara made a motion to adjourn the meeting at 9:49pm. Carol made a second to the motion. Motion passed 5-0.

Bruce Burtner
Council President

Koren Gray
Clerk-Treasurer